

2010 CLASS SCHEDULE

WEEK 1

11/04 7-9 p.m. Introduction/Ethics
 11/06 9-11 a.m. General Law
 11 a.m.-1 p.m. Communications

WEEK 2

11/11 6-8 p.m. Legal Research
 11/13 9-11 a.m. Judgment & Analytical Ability I
 11 a.m.-1 p.m. Judgment & Analytical Ability II

WEEK 3

11/18 7-9 p.m. Litigation
 11/20 9-11 a.m. Substantive Law Section
 11 a.m.-1 p.m. Contracts

WEEK 4

12/02 7-9 p.m. Legal Terminology
 Human Relations
 12/04 9-11 a.m. Test Taking Skills
 11 a.m.-1 p.m. Mock Exam

CLASSES SUBJECT TO CHANGE WITHOUT NOTICE

WHERE:

National University
 Los Angeles Campus (near LAX)
 5245 Pacific Concourse Drive
 Los Angeles, CA 90045-6905
 Phone: (310) 662-2000
 www.nu.edu

REQUIRED TEXT:

CLA/CP Review Manual 3rd Ed.
 Virginia Koerselman Newman

AVAILABLE FROM:

www.nala.org www.bn.com
 amazon.com www.cengage.com/community/paralegal

RECOMMENDED TEXT:

CLA/CP Study Guide and Mock Examination, 4th Ed.
*NALA-The National Association of Legal Assistants*Paralegals*

QUESTIONS:

Michelle Tabb, ACP at 213.894.2060 /
 michelle.tabb@usdoj.gov

To register for individual classes, please contact
 LAPA administrator, Tracey Booth at 866.626.LAPA

Study Course Designed to Prepare Paralegals for the 2010 CLA Exam

WHEN: Thursdays and Saturdays
 November 4, 6, 11, 13, 18, 20
 December 2, 4

COST: \$125.00 Members
 \$175.00 Non-Members
 • \$20.00 Per Individual Class (Members)
 • \$25.00 Per Individual Class (Non-Members)

REGISTRATION FORM

Name: _____

Street Address: _____

City/State/Zip: _____

Business Phone: _____

Home Phone: _____

E-mail: _____

LAPA Member: \$125.00 Non-Member: \$175.00
 Check Visa Mastercard Am Ex

Credit Card #: _____

Expiration Date: _____

Card Holder Name: _____

Signature: _____

Please indicate the four areas of the law you have selected for the Substantive Law Section of the exam:

Litigation Administrative Law
 Bankruptcy Business Organizations
 Real Estate Probate & Estate Planning
 Family Law Contracts
 Criminal

Register on-line at lapa.org, or return a completed Registration Form and payment, which can be made by check or money order payable to "LAPA" or by credit card. Mail to:

LAPA/NU, CLA Review
 P.O. Box 71708
 Los Angeles, CA 90071

IMPORTANT: You must also register for the CLA exam through NALA. Applications may be obtained by contacting NALA at: NALA, 1516 S. Boston, #200, Tulsa, OK 74119 (918-587-6828; fax 918-582-6772; www.nala.org).